

Cabinet



Date & time
Tuesday, 26 May
2015 at 2.00 pm

Place
Ashcombe Suite,
County Hall, Kingston
upon Thames, Surrey
KT1 2DN

Contact
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David McNulty

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Cabinet Members: Mr David Hodge, Mr Peter Martin, Mrs Helyn Clack, Mrs Clare Curran, Mr Mel Few, Mr John Furey, Mr Mike Goodman, Mrs Linda Kemeny, Ms Denise Le Gal and Mr Richard Walsh

Cabinet Associates: Mrs Mary Angell, Mr Tim Evans, Mrs Kay Hammond and Mr Tony Samuels

If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8541 9122, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 9698, fax 020 8541 9009, or email vicky.hibbert@surreycc.gov.uk or anne.gowing@surreycc.gov.uk.

This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Vicky Hibbert or Anne Gowing on 020 8541 9229 or 020 8541 9938.

***Note:** This meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed. The images and sound recording may be used for training purposes within the Council.*

Generally the public seating areas are not filmed. However by entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.

If you have any queries regarding this, please contact the representative of Legal and Democratic Services at the meeting

1 APOLOGIES FOR ABSENCE

2 MINUTES OF PREVIOUS MEETING:

The minutes from the meeting held on 28 April 2015 will be available in the meeting room half an hour before the start of the meeting.

3 DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

Notes:

- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living as if they were civil partners and the member is aware they have the interest.
- Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.
- Members must notify the Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

4 PROCEDURAL MATTERS

4a Members' Questions

- (i) The deadline for Member's questions is 12pm four working days before the meeting (19 May 2015).

4b Public Questions

The deadline for public questions is seven days before the meeting (19 May 2015).

4c Petitions

The deadline for petitions was 14 days before the meeting and none have been received.

4d Representations received on reports to be considered in private

To consider any representations received in relation why part of the meeting relating to a report circulated in Part 2 of the agenda should be open to the public.

5 REPORTS FROM SELECT COMMITTEES, TASK GROUPS, LOCAL COMMITTEES AND OTHER COMMITTEES OF THE COUNCIL

(Pages 1
- 4)

Reports have been received from the Council Overview and Scrutiny Committee and Adult Social Care Select Committee.

6 JOINT COMMISSIONING STRATEGY FOR SPEECH AND LANGUAGE THERAPY SERVICES FOR CHILDREN AND YOUNG PEOPLE IN SURREY (Pages 5 - 46)

A draft joint commissioning strategy for speech and language therapy services for children and young people aged 0-25 years has been proposed by the Council and Surrey Clinical Commissioning Groups. This paper outlines the key proposals from the strategy, a new speech and language therapy service structure to support children and young people in school and an alternative approach to how the Council should procure speech and language therapy services from April 2016.

[The decisions on this item can be called in by the Social Care Services Board]

7 APPROVAL TO PURCHASE ADDITIONAL MICROSOFT LICENCES FOR OFFICE 365 AND ASSOCIATED IMPLEMENTATION (Pages 47 - 54)

The council's Corporate Strategy, agreed by Cabinet in February 2015, highlighted the importance of a digital strategy in the delivery of services to residents and delivering corporate priorities. An important element of the digital approach is technology which will facilitate collaboration across public services for the benefit of residents, and provide the right tools to enable staff to work flexibly. Implementation of the strategy will be undertaken in phases with reviews of current technology and as part of this, a move to Microsoft Office 365 for the council's email and calendar systems is recommended. The adoption of Microsoft Office 365 for this functionality will facilitate document collaboration across boundaries and will enable staff to work from anywhere and using any device.

This report seeks approval from Cabinet to award an extension to the existing Microsoft Enterprise Agreement to Specialist Computer Centre for the provision of Microsoft Office 365 licences to commence on 1 July 2015, and for implementation costs for Office 365.

[The decisions on this item can be called in by the Council Overview Board]

8 AWARD OF FRAMEWORK AGREEMENT FOR THE PROVISION OF BUILDING CLEANING SERVICES FOR ADMINISTRATIVE AND OPERATIONAL PREMISES (Pages 55 - 60)

This report seeks approval to award a framework agreement for the provision of Building Cleaning Services for Administrative and Operational Premises for the benefit of the Council to commence on 1 August 2015 as detailed in the recommendations as the current arrangements expire on 31 July 2015.

The report provides details of the procurement process, including the results of the evaluation process and, in conjunction with the Part 2 report, demonstrates why the recommended framework agreement and contract award delivers best value for money.

Due to the commercial sensitivity involved in the framework agreement and contract award process the financial details of the potential suppliers have been circulated as a Part 2 report.

N.B. An annex containing exempt information is contained in Part 2 of the agenda – item 17.

[The decisions on this item can be called in by the Council Overview Board]

9 HINCHLEY WOOD PRIMARY SCHOOL

(Pages
61 - 66)

To approve the Business Case for the rebuilding of Cranleigh Church of England Primary School, a 1 Form of Entry Infant and 2 Form of Entry Junior provision (330 places), in the grounds of the adjacent Glebelands Secondary School by July 2017 and the disposal of the two existing school sites to release funding to pay for the cost of the proposed scheme.

N.B. An annex containing exempt information is contained in Part 2 of the agenda – item 18.

[The decisions on this item can be called in by the Council Overview Board and/or the Education and Skills Board]

10 WESTFIELD PRIMARY SCHOOL, WOKING

(Pages
67 - 70)

To approve the Business Case for the expansion of Westfield Primary School from a 2 Form of Entry Primary (420 places) by 90 places as phase 1 of a 2 phase expansion, to a 3 Form of Entry Primary (630 places) creating 210 additional places in Woking to help meet the basic need requirements in the Woking area from September 2015.

N.B. An annex containing exempt information is contained in Part 2 of the agenda – item 19.

[The decisions on this item can be called in by the Council Overview Board and/or the Education and Skills Board]

11 CRANLEIGH PRIMARY SCHOOL REDEVELOPMENT

(Pages
71 - 74)

To approve the Business Case for the rebuilding of Cranleigh Church of England Primary School, a 1 Form of Entry Infant and 2 Form of Entry Junior provision (330 places), in the grounds of the adjacent Glebelands Secondary School by July 2017 and the disposal of the two existing school sites to release funding to pay for the cost of the proposed scheme.

N.B. An annex containing exempt information is contained in Part 2 of the agenda – item 20.

[The decisions on this item can be called in by the Council Overview Board and/or the Education and Skills Board]

12 BISHOP DAVID BROWN SCHOOL, WOKING

(Pages
75 - 80)

To approve the Business Case for the expansion of Bishop David Brown Secondary School from a 5 Form of Entry Secondary (750 places) to a 6 Form of Entry Secondary (900 places) creating 150 additional places in Woking to help meet the basic need requirements in the Woking area from September 2016.

N.B. An annex containing exempt information is contained in Part 2 of the agenda – item 21.

[The decisions on this item can be called in by the Council Overview Board and/or the Education and Skills Board]

13 ST ANN'S HEATH JUNIOR SCHOOL, VIRGINIA WATER (Pages 81 - 84)

To approve the Business Case for the expansion of St Ann's Heath Junior School from a two Form of Entry junior (240 places) to a three Form of Entry junior (360 places) creating 120 additional places in Virginia Water to help meet the basic need requirements in the Virginia Water area from September 2015.

N.B. An annex containing exempt information is contained in Part 2 of the agenda – item 22.

[The decisions on this item can be called in by the Council Overview Board and/or the Education and Skills Board]

14 PROVISION OF A NEW SYSTEM FOR ADULT SOCIAL CARE (Pages 85 - 94)

The contract with the current supplier of Adult Social Care's case management and financial system expires on 31 October 2015. There is no option to extend the contract, though a new contract can be agreed for a time limited period.

This report sets out the proposal to enter into a new contract for a replacement I.T. system to meet Adult Social Care's recording requirements for the foreseeable future.

N.B. An annex containing exempt information is contained in Part 2 of the agenda – item 23.

[The decisions on this item can be called in by the Social Care Services Board]

15 LEADER / DEPUTY LEADER / CABINET MEMBER DECISIONS TAKEN SINCE THE LAST CABINET MEETING (Pages 95 - 106)

To note any delegated decisions taken by the Leader, Deputy Leader and Cabinet Members since the last meeting of the Cabinet.

16 EXCLUSION OF THE PUBLIC

That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

PART TWO - IN PRIVATE

- 17 AWARD OF FRAMEWORK AGREEMENT FOR THE PROVISION OF BUILDING CLEANING SERVICES FOR ADMINISTRATIVE AND OPERATIONAL PREMISES** (Pages 107 - 110)

This is a part 2 annex relating to item 8.

Exempt: Not for publication under Paragraph 3

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

[The decisions on this item can be called in by the Council Overview Board]

- 18 HINCHLEY WOOD PRIMARY SCHOOL** (Pages 111 - 116)

This is a part 2 annex relating to item 9.

Exempt: Not for publication under Paragraph 3

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

[The decisions on this item can be called in by the Council Overview Board and/or the Education and Skills Board]

- 19 WESTFIELD PRIMARY SCHOOL, WOKING** (Pages 117 - 124)

This is a part 2 annex relating to item 10.

Exempt: Not for publication under Paragraph 3

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

[The decisions on this item can be called in by the Council Overview Board and/or the Education and Skills Board]

- 20 CRANLEIGH PRIMARY SCHOOL REDEVELOPMENT** (Pages 125 - 132)

This is a part 2 annex relating to item 11.

Exempt: Not for publication under Paragraph 3

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

[The decisions on this item can be called in by the Council Overview Board and/or the Education and Skills Board]

- 21 BISHOP DAVID BROWN SCHOOL, WOKING** (Pages 133 - 138)
- This is a part 2 annex relating to item 12.
- Exempt: Not for publication under Paragraph 3**
- Information relating to the financial or business affairs of any particular person (including the authority holding that information)
- [The decisions on this item can be called in by the Council Overview Board and/or the Education and Skills Board]*
- 22 ST ANN'S HEATH JUNIOR SCHOOL, VIRGINIA WATER** (Pages 139 - 144)
- This is a part 2 annex relating to item 13.
- Exempt: Not for publication under Paragraph 3**
- Information relating to the financial or business affairs of any particular person (including the authority holding that information)
- [The decisions on this item can be called in by the Council Overview Board and/or the Education and Skills Board]*
- 23 PROVISION OF A NEW SYSTEM FOR ADULT SOCIAL CARE** (Pages 145 - 148)
- This is the part 2 annex for item 14.
- Exempt: Not for publication under Paragraph 3**
- Information relating to the financial or business affairs of any particular person (including the authority holding that information)
- [The decisions on this item can be called in by the Social Care Services Board]*
- 24 PROPERTY TRANSACTIONS - TOWN CENTRE REGENERATION** (Pages 149 - 180)
- To approve the business case for the council's participation in a regeneration scheme.
- Exempt: Not for publication under Paragraph 3**
- Information relating to the financial or business affairs of any particular person (including the authority holding that information)
- [The decisions on this item can be called in by the Council Overview Board]*
- 25 PUBLICITY FOR PART 2 ITEMS**
- To consider whether the item considered under Part 2 of the agenda should be made available to the Press and public.

QUESTIONS, PETITIONS AND PROCEDURAL MATTERS

The Cabinet will consider questions submitted by Members of the Council, members of the public who are electors of the Surrey County Council area and petitions containing 100 or more signatures relating to a matter within its terms of reference, in line with the procedures set out in Surrey County Council's Constitution.

Please note:

1. Members of the public can submit one written question to the meeting. Questions should relate to general policy and not to detail. Questions are asked and answered in public and so cannot relate to "confidential" or "exempt" matters (for example, personal or financial details of an individual – for further advice please contact the committee manager listed on the front page of this agenda).
2. The number of public questions which can be asked at a meeting may not exceed six. Questions which are received after the first six will be held over to the following meeting or dealt with in writing at the Chairman's discretion.
3. Questions will be taken in the order in which they are received.
4. Questions will be asked and answered without discussion. The Chairman or Cabinet Members may decline to answer a question, provide a written reply or nominate another Member to answer the question.
5. Following the initial reply, one supplementary question may be asked by the questioner. The Chairman or Cabinet Members may decline to answer a supplementary question.

MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. To support this, County Hall has wifi available for visitors – please ask at reception for details.

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the council officer listed in the agenda prior to the start of the meeting so that those attending the meeting can be made aware of any filming taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

Thank you for your co-operation